



Palm Beach Public Orchestral Strings

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Christie Schwab
Principal

Randolph Smith
*Choice School
Program Coordinator*

Mary Schmitz
Assistant Principal

Strings Instrument Loan Agreement

The Palm Beach Orchestral Strings Foundation has purchased quality strings instruments for use in the orchestral strings program. These instruments are either new, or have been professionally cleaned and tuned, for loan to our strings program students. We hope that providing quality instruments to our students will help them in their musical journey toward becoming great musicians!

The instrument, bow and case you are borrowing are the property of the Palm Beach Orchestral Strings Foundation, and are on loan to you at no charge until your child graduates from or leaves the strings program at Palm Beach Public. You are financially responsible for any repairs necessary to the instrument while it is on loan to you, and/or the cost of replacing any instrument that cannot be repaired, or is lost. Please do not alter the instrument in any way while it is on loan to you. (The exception would be strings replacement.) If the instrument needs any modification or repair, please contact the orchestra director to make proper arrangements for the work to be completed professionally. Please make sure the instrument has a name tag on it with your contact information, at all times.

If your child leaves the program, the instrument must be returned as soon as possible. You will be charged a replacement fee if the instrument is not returned by the end of the school year in which your child exited the program. Please sign the loan agreement below and return to me as soon as possible. If you have any questions, please contact me at **randolph.smith@palmbeachschools.org**.

Instrument Information:

Student Name: _____ School Year: _____

Parent Name: _____ Student Grade: _____

Parent E-Mail: _____ Phone: _____

I agree to maintain the instrument on loan, as described above. I will return it in good working condition when I am finished using it. I understand I may be responsible for repairs or replacement fees if the instrument is not returned in good working condition.

Date

Student Signature

Parent Signature



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Strings Instrument Loan

Student Name _____

Date Issued	Instrument	Size	Brand	Model #	Serial #	Date Returned	Strings Replaced	Bow Replaced

Notes: _____
